

## **Minutes of the 56<sup>th</sup> AGM of Hanham Folk Centre**

held on 13<sup>th</sup> December 2001 (7pm)

### **Present**

Chairman	Mr Mike Thorne
Vice Chairman	Mr Kevin Lawrence
Administrator	Mrs Sheena Nunn
Holding Trustee	Mrs Dilwen Guy

And the following members:

Mr Peter Hale	Mr John Hemmings	Mr Keith Sheppard
Mr Garry Philips	Mr Jim White	Mr Richard Tapsell
Mr Derrick Hooper	Mr Neil Edwards	Mrs Margaret Tapsell
Mrs Thelma Worlock	Mr Chris Nunn	Mr Andy King
Mrs Charlotte Lawrence		

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### **Apologies for Absence**

Apologies were received from Mr Eric Senior, Mr Les Baldwin, Mrs Sue Prideaux, Mr Roy Burr and Mr Trevor Jones (Treasurer).

### **Minutes of the Last Meeting**

The adoption of minutes of the 55<sup>th</sup> AGM held on 9<sup>th</sup> October 2000 were proposed by Mr. N. Edwards and seconded by Mr. J.Hemmings. This was agreed by the meeting and the minutes were adopted as an accurate record.

### **Matters Arising**

There were no matters arising.

### **Chairman's Report**

The Chairman thanked the membership for their support over the past 15 months, and offered special thanks to the members of the Management and Executive Committees for all we have achieved in the past year. He then introduced Mr Andy King as the prospective new Holding Trustee before outlining the main achievements of the past year; which were: the CCTV system, the new roof and the new Development Forum (which, he noted, has raised over £2250 and has encouraged more participation within the centre). He also indicated there was more to be done to encourage sections to take a greater interest in the centre. He noted that we have lost the Photographic section and Mr Peter Weaver (Holding Trustee) to an alternative venue.

The Chairman emphasised the increased effort to involve members through the photo board, newsletter and website as well as the newly revised centre's programme. He thanked Mr K Lawrence for his support in many areas, especially the work on revising the Governing Document and the H&S policy and assessment.

He concluded by outlining some of the plans for the future, including a new Business Plan, new fund raising activities, the refurbishment of the Ladies Toilets, and the replacement of the Fire Alarm system.

He concluded by thanking all the committee and staff for a successful year and stated that he was proud to be Chairman.

### **Administrator's Report**

All members attending received a copy of the report.

### **Treasurer's Report**

*In the absence of the Treasurer, due to ill health, Mr Thorne outlined the financial position.*

Mr Thorne noted that the examined accounts and annual report now run to a total of 17 pages. While only 3 pages have been included with the agenda, full copies were available in the office or on the website.

In general, he reported that the finances were a good shape with a Net Surplus of £17,708 and a total unrestricted fund of £341,996. There were no questions from the members.

Mr Thorne informed the meeting that we now have a new treasurer for the Social club (Mr Colin Carter) and that Mr Jones will retire from the Treasurers post in April 2002. He also thanked Mrs Jane Cox for her work on the accounts.

The acceptance of accounts was proposed by Mr R. Tapsell and was seconded by Mr. C.Nunn. All agreed and the accounts were adopted.

### **Resolution to Adopt New Governing Document**

Mr Thorne read the resolution, which was: 'The Charity Trustees propose this resolution, in accordance with the Charity Commission Scheme Adopted on 13<sup>th</sup> December 01, whereby the clauses in the existing governing document (1945) shall be deleted and replaced with those outlined in the proposed document (Nov 2001)'.

This resolution was proposed by Mrs M Tapsell and seconded by Mr D Hooper. All agreed and the resolution was passed. The New Governing document would be effective from the close of this meeting.

### **Election of Officers and Charity Trustees**

Mr Thorne outlined the Officers and Charity Trustees for election as follows:

<u>Position</u>	<u>Name</u>	<u>Proposed by</u>	<u>Seconded by</u>
Treasurer	Mr. T. Jones	Mrs D Guy	Mr R Underhill
Secretary	<i>No Nominations</i>		
C. Trustee	Mr K Lawrence	Mrs S Nunn	Mr M Thorne
C. Trustee	Mrs M Tapsell	Mr R Tapsell	Mr D Hooper

It was proposed by Mr N Edwards and seconded by Mr J Hemmings that all three nominations should be accepted. All Agreed.

### **Any Other Business**

- (1) Mr. J Hemmings asked if we knew how much the Holly Fayre has raised. Mrs Nunn indicated that this was likely to be around £1400 but the final figure had not been calculated yet. Mr Thorne indicated he expected the event to draw a large crowd next year.

Mrs M Tapsell commented that the new stalls greatly added to the event and general appearance and congratulated those involved in making them. It was also commented that the greater advertising helped but could be improved further in the future.

### **Vote of Thanks**

Mr. N Edwards proposed a vote of thanks to all who had made this year such a success (both members and staff). Mr Thorne acknowledged this and made a special vote of thanks to our administrators Mrs Sheena Nunn and Mrs Jane Cox for all their work, as well as the tremendous work of our caretakers (Ray, Jack and Derrick).

The meeting closed at 7:30pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_

*The minutes were recorded by Mr K Lawrence*